



RECEIVED ³³

OCT 17 2023

NAVARRO COUNTY AUDITOR'S OFFICE NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant
Krystal McCollum, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

RECEIVED

The attached item is being returned for the following reasons:

NOV 09 2023

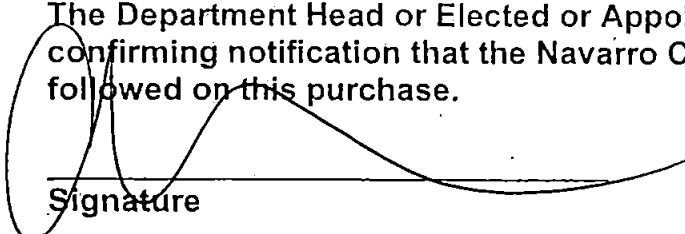
NAVARRO COUNTY AUDITOR'S OFFICE

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # was not requested.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.


Signature

11/1/23
Date



Election Systems & Software
 6055 Paysphere Circle
 Chicago, IL 60674
 (877) 377-8683



Invoice

Invoice Date
9/21/23
 Order Date
9/6/23
 Customer Number
35699
 Customer's PO No
Ballots

Terms of Payment
30 Days Net
 Order Number
160294

ORIGINAL

Invoice Number
CD2067525
 Election Date
11/07/2023
 Page
1 (1)

Invoice Address
 NAVARRO COUNTY, TEXAS
 PO BOX 1018
 CORSICANA TX 75151-1018

Delivery Address
 Navarro County, Texas
 601 N 13th St
 Ste 3
 Corsicana, TX 75110

RECEIVED
 OCT 17 2023
 NAVARRO COUNTY
 AUDITOR'S OFFICE

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount USD
1	Absentee Ballot Numbering - YES Printed Sides - TWO	850.00	EA	0.320	0.00	0.00	272.00
2	Coding Ballot Printed Sides - TWO	170.00	EA	0.290	0.00	0.00	49.30
3	Test Ballot Printed Sides - TWO	170.00	EA	0.290	0.00	0.00	49.30

Sub Total Amount 370.60

FREIGHT 61.60

Total Exclusive Tax 432.20

Total Tax 0.00

Invoice Amount 432.20

Customer Number 35699 Invoice Number CD2067525 INVOICE AMOUNT 432.20

Election Systems & Software
 ABA Routing No: 071000039
 Account No: 5800923558

TX: Texas
 PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.



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NAVARRO COUNTY AUDITOR'S OFFICE

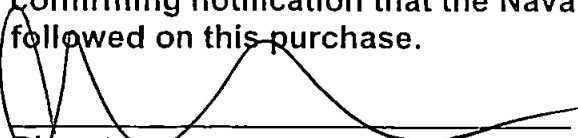
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- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO # Requested on 10/13/2023 was requested after purchase.
(319300)

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.


Signature

11/11/23
Date



Election Systems & Software
 6055 Paysphere Circle
 Chicago, IL 60674
 (877) 377-8683



Invoice

Invoice Date 10/2/23
 Order Date 10/2/23
 Customer Number 35699
 Customer's PO No Coding
 Terms of Payment 30 Days Net
 Order Number 162262

ORIGINAL

Invoice Number CD2068451
 Election Date 11/07/2023
 Page 1 (2)

RECEIVED

Invoice Address
 NAVARRO COUNTY, TEXAS
 PO BOX 1018
 CORSICANA TX 75151-1018

Delivery Address
 Navarro County, Texas
 601 N 13th St
 Ste 3
 Corsicana, TX 75110

OCT 17 2023
 NAVARRO COUNTY
 AUDITOR'S OFFICE

Sales

Pos	Description	Sales Qty	Unit	Price	Disc %	Tax %	Net Amount
							USD
1	Base Charge: Precinct Tabulator	1.00	EA	600.000	0.00	0.00	600.00
2	Base Charge: Reporting Setup	1.00	EA	600.000	0.00	0.00	600.00
3	Ballot Faces	34.00	EA	19.250	0.00	0.00	654.50
4	Ballot Types	1.00	EA	90.000	0.00	0.00	90.00
5	Contests / Issues	15.00	EA	21.000	0.00	0.00	315.00
6	Precincts	34.00	EA	10.750	0.00	0.00	365.50
7	Candidate / Responses	30.00	EA	9.000	0.00	0.00	270.00
8	Media Burn-EQC	4.00	EA	14.250	0.00	0.00	57.00
9	Media Burn-DS200 Poll	26.00	EA	14.250	0.00	0.00	370.50
10	Media Burn-ExpressVote BMD Poll	95.00	EA	14.250	0.00	0.00	1,353.75
11	Media Burn-Reporting Key	1.00	EA	14.250	0.00	0.00	14.25
12	Election Svcs Level 5	1.00	EA	0.000	0.00	0.00	0.00

Tracking #: 1ZAT65170123375307

Sub Total Amount 4,690.50

FREIGHT 109.62

SURCHARGE 351.79

Admin Collection Surcharge
 *The Administrative Collection Surcharge may be deducted from the payment of this invoice if remittance is received within 45 days of invoice date.

Total Exclusive Tax 5,151.91



Election Systems & Software
6055 Paysphere Circle
Chicago, IL 60674
(877) 377-8683



Invoice

Invoice Date
10/2/23
Order Date
10/2/23
Customer Number
35699
Customer's PO No
Coding

Terms of Payment
30 Days Net
Order Number
162262

ORIGINAL

Invoice Number
CD2068451
Election Date
11/07/2023
Page
2 (2)

Total Tax	0.00
Invoice Amount	5,151.91

Customer Number	Invoice Number	INVOICE AMOUNT	Election Systems & Software
35699	CD2068451	5,151.91	ABA Routing No: 071000039
			Account No: 5800923558

TX: Texas
PLEASE DETACH AND RETURN THIS STUB WITH YOUR PAYMENT. THANK YOU.